



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

RQ-3

August 14, 1997

Larry E. Parrish, Treasurer
The Mayer Electric Supply Company
Inc. Political Action Committee
P.O. Box 1328
Birmingham, AL 35201

Identification Number: C00305599

Reference: October Quarterly Report (7/1/96-9/30/96)

Dear Mr. Parrish:

This letter is to inform you that as of August 13, 1997, the Commission has not received your response to our request for additional information, dated July 23, 1997. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Melissa Hurd on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

A handwritten signature in dark ink, appearing to read "John D. Gibson", is positioned above the typed name.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



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RQ-2

JUL 23 1997

Larry E. Parrish, Treasurer
The Mayer Electric Supply Company Inc.
Political Action Committee
P.O. Box 1328
Birmingham, AL 35201

Identification Number: C00305599

Reference: October Quarterly Report (7/1/96-9/30/96)

Dear Mr. Parrish:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses activity that falls outside the reporting period. Please amend this report by including only the financial transactions that occurred between 7/1/96 and 9/30/96. Any activity occurring outside this reporting period should be included in the appropriate report(s). 2 U.S.C. §434(b)

-Line 11(a)(i) of the Detailed Summary Page of your report discloses a total of \$250 in Itemized Contributions from Individuals. The sum of the entries itemized on Schedule A, however, indicates the total to be \$5,250. Please amend your report to clarify the discrepancy.

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Contributions to Non-federal Candidates and PACs should be properly disclosed on a separate Schedule B, supporting Line 29 of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days

of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in cursive script, appearing to read "Melissa Hurd".

Melissa Hurd
Reports Analyst
Reports Analysis Division

